

BE BUSINESS ENGLISH



SKILLS LEARNED

Grammar	Listening	Writing
Vocabulary	Speaking	Pronunciation
Leadership	Critical Thinking	Presentation
Creativity		

YOUR GOAL

Excel in everyday business communication and develop a foundation for further studies and career advancement.

ADDITIONAL SKILLS LEARNED

- Read, write and discuss business topics
- Fine-tune communication skills
- Presentation and meeting preparation
- Use internet and computer applications to communicate your message

FUTURE OPPORTUNITIES

- Administrator
- Manager
- Teacher
- Entrepreneur
- Obtaining post-secondary degrees in business and related fields

ENTRY REQUIREMENTS

Please visit <http://studyssslc.com> for detailed entry requirements.

Students must have: either TOEFL® iBT45-46, TOEIC® 550, IELTS 4.5, completed SSLC Level 3, any recognized international English language equivalency test score, or a pass on our Entrance Exam. No interview required.

EXIT REQUIREMENTS

70% average upon successful completion of all modules.

SSLC ADVANTAGES

- Learn the English vocabulary needed to describe basic business concepts and procedures
- Become a more effective communicator within a professional environment
- Learn how to negotiate, conduct meetings and communicate in a clear and assertive way in an English speaking environment
- Learn the English required to discuss current and important topics in business
- Participate in field trips and listen to guest speakers with opportunities to engage in business talk

Available at SSLC Victoria, Vancouver, Toronto

BE MODULES

1. Building a Career & Writing Goals
2. Using Technology to Communicate (Speaking & Writing in The Age of Technology)
3. Culture & Manners in Corporate Communication
4. Language for: Business Travel, OR Marketing, OR Finance
5. The Creative Language of Advertising,
6. Entrepreneurship: Communication for Self-Employment
7. English for International Markets & Free Trade
8. Understanding Fair Trade & Business Ethics

PROGRAM LENGTH

- 4-week Certificate program
- 8-week Diploma program
- 26.5 hours per week, Monday to Friday
- In class: 0.93 months - 4 weeks - 106 hours
1.86 months - 8 weeks - 212 hours

4 to 8 WEEKS OF STUDIES LEADING TO:

- 4 weeks: Business English Certificate
- 8 weeks: Business English Diploma



In Business English, we can learn about grammar and related vocabulary, but also about different national and cultural approaches in business communication, humour, and non-verbal communication. This class is very helpful for students who want to learn something new for their future. It helps us gain self-awareness.

- Shiori, Japan

www.studyssslc.com

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