

# Welcome to Ealing!

Learn

Enjoy

Succeed



WEST  
LONDON  
**ENGLISH**  
SCHOOL

[wles.net](http://wles.net)



# Welcome to WLES

West London English School is a private, family-run, British Council accredited school. We offer the highest quality courses at affordable prices with a longstanding reputation for excellent standards of teaching.

Here at WLES, we aim to offer you the opportunity to enjoy a unique language learning experience in a relaxed, friendly and warm environment.

Since 2015, we have provided first-rate English language training in a stimulating and supportive environment.

**Our aims as a school are simple and clear:**

- **All students learn effectively**
- **All students enjoy an incomparable experience**
- **All students achieve their goals**

In this brochure you will find information on our school aims and values, our wide range of courses, Ealing and the surrounding area, the fantastic WLES team, our welfare standards and accommodation.

If you have any questions, or would like any more information, you can visit our website at [www.wles.net](http://www.wles.net) or send us an email at [info@wles.net](mailto:info@wles.net). We are immensely proud of our school, our staff and our students. We love our **international environment** and are proud to be **professional** in everything we do. As a team of truly welcoming, friendly and caring people, we can't wait for you to join our school.

Kind regards,

**Asif Musa**  
**Managing Director**



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# About Ealing



**Ealing is located in the heart of West London and is the third largest borough. Ealing Broadway has all the advantages of a small town with a great community atmosphere and local businesses, but all the benefits of being close to the centre of London, with excellent transport links.**

Whatever your interests, there is something here for you.

## Shopping

At the hub of the borough is the Ealing Broadway shopping centre. With major retailers, global brands and a wide variety of restaurants, it is certain to offer something for everyone. On sunny days, the courtyard is the perfect place to relax with friends.

Close by is also Westfield London with its luxury designer brands, world famous Portobello Road Market, and The London Designer Outlet with at least 30% off everything!

## Sports

Ealing has countless local sports clubs: badminton, canoeing, cricket, golf, tennis, football and swimming to name but a few. There are also many gyms in the area starting from just £14.99 a month.



## Outdoors

Home to eight Royal Parks, London boasts so much green space (47% of all land area) that it has officially been recognised as a national forest, the world's first "National Park City."

Walpole Park is on the doorstep of WLES. It is a registered English Heritage site, and home to Pitzhanger Manor and Gallery, which has stood on the grounds for over 200 years.

Kyoto Garden is an idyllic pocket of Holland Park, 15 mins away from Ealing Broadway station, offering one of the most picturesque spots to unwind. Or, if you're feeling focused, you can play a game on the giant chess board.



## Culture and History

Here in Ealing we are proud to boast our festivals (comedy, blues and jazz to name but a few) and Pitzhanger Manor. The manor was recently re-opened to the public and has been restored to its original Regency period design, as envisioned by architect and owner Sir John Soane, and also features contemporary art exhibitions.



## Food and drink

In Ealing, you can eat around the world! We have independent restaurants offering cuisine from Tunisia, Japan, Spain, Greece, Thailand, Vietnam, Persian, Italy, Poland and more! We also have amazing independent coffee shops like Farm W5 with great organic food and fab coffee, Artisan and Reineta in Dickens Yard.

## Central London

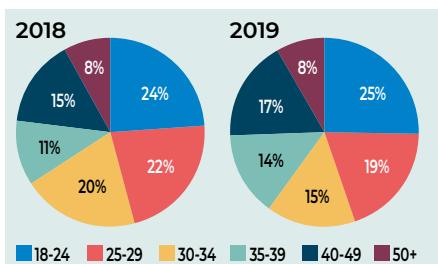
We are only 30 minutes away from Central London. Check out the theatre, museums, parks and nightlife. London is the best city for studying, exploring and making unforgettable memories with international friends for life.



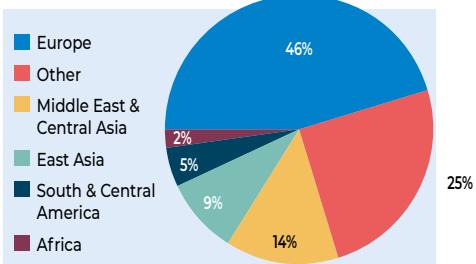
# Facts, Figures and Facilities



## Ages



## Nationalities in 2019



## Facilities

2 computer suites

A book lending library

Free WiFi

A kitchen

In July and August, classes can take place in the main building and in additional premises located near the school.

## Holidays 2020:

**There will be no lessons on the following UK public holidays in 2020:**

1 January, 10 April, 13 April, 8 May, 25 May, 31 August, 25 December, 26 December

*The school will be closed from 19 December 2020 to 2 January 2021.*

# General English



## Summary

**General English is our most popular course. Our teachers design interactive and stimulating classes with clear aims and outcomes.**

All our general English classes are based on the communicative approach. This means there is a strong focus on speaking and listening skills, as well as reading, writing, pronunciation, grammar and vocabulary.

Because the classes are learner-centered, you are given the opportunity to practice everything related to language with classmates from all over the world. Our Academic Team select relevant and interesting coursebooks that change each term (12 or 13 weeks for full-time courses and 25 weeks for part-time courses) to ensure you receive a variety of language input.



### Key Facts

- English level: A1 –C2\*
- Minimum age: 16
- Average age: 18-35
- Minimum course length: 1 week
- Start date: any Monday
- Average class size: 8 (maximum 12)

\*subject to availability

# General English

## Course Objectives

- To improve and develop your speaking fluency, accuracy and pronunciation
- To practise listening skills to help you understand and respond to real-life situations
- To increase your vocabulary in a wide range of topics such as holidays, sport, technology, nature, food and drink and transport
- To improve, develop and practise English grammar and gain confidence when using it in writing and in speaking
- To develop reading skills including skim reading and reading for detail
- To learn writing techniques for a range of formal and informal situations
- To learn self-study techniques to help you study independently outside the classroom

## Included in your fees:

- Monthly progress tests and progress reports
- Outside the classroom you can use our e-learning platform for extra practice. This starts from your enrolment date and runs for your entire course, plus 3 months after you leave us.
- A combo book - a coursebook and workbook (for an additional reduced fee of £20)
- You can attend Thursday conversation class for a discounted fee
- You can add IELTS afternoon class for a discounted fee (if you are in B2 or above)
- A certificate of completion

# General English Timetables

## General English Mornings

	Monday	Tuesday	Wednesday	Thursday	Friday
9 - 12.15 (break 10.45-11.00)	✓	✓	✓	✓	✓

3 taught hours per day, 5 days a week

## General English Afternoons

	Monday	Tuesday	Wednesday	Thursday	Friday
12.45 - 15.15 (break 14.00-14.10)	✓		✓		✓

2 hrs 20 mins taught hours, 3 days a week

## General English Intensive

(including afternoon General English or Cambridge Exam Preparation)

	Monday	Tuesday	Wednesday	Thursday	Friday
9 - 12.15 (break 10.45-11.00)	✓	✓	✓	✓	✓
12.45 - 15.15 (break 14.00-14.10)	✓		✓		✓

22 taught hours per week

## General English Exam Intensive

	Monday	Tuesday	Wednesday	Thursday	Friday
9 - 12.15 (break 10.45-11.00)	✓	✓	✓	✓	✓
12.45 - 16.00 (break 14.15-14.30)	✓		✓		✓

24 taught hours per week

## General English Evenings

	Monday	Tuesday	Wednesday	Thursday	Friday
18:00 - 20:30 (break 19:15-19:30)		✓		✓	

4.5 taught hours, 2 days a week

## General English Saturdays

	Monday to Friday	Saturday
10:00-12:00		✓

2 taught hours

# Academic IELTS Exam Preparation



## Summary

**IELTS is the right exam for you if:**

- you want to study in higher education e.g. university
- you need a certificate for visa purposes
- you need a certificate specifically for your profession

We fully prepare you for the IELTS exam so that you can achieve your target score. Our teachers design the classes to provide you with the essential preparation and practice you need to succeed, with exam strategies and techniques to help you pass each part of the test.

**The four parts of the test are:**

- |             |            |
|-------------|------------|
| ■ Listening | ■ Writing  |
| ■ Reading   | ■ Speaking |

Our Academic Team selects a variety of interactive and appropriate preparation materials, past exam papers and a range of homework exercises to give you sufficient practice, which will give you confidence in the exam.

**Examples of techniques you will learn are:**

- Note-taking
- Listening and reading comprehension
- Skimming and scanning texts at high speed
- Writing Academic reports
- Learning academic vocabulary
- Increasing fluency, accuracy and confidence when speaking

### Key Facts

- Minimum English level: B2
- Minimum age: 16
- Average age: 25-30
- Minimum course length: 1 week
- Start date: any Monday
- Average class size: 6 (maximum 12)

\*subject to availability

# Academic IELTS Exam Preparation

## Course Objectives

- To learn and use listening techniques such as note-taking and listening comprehension
- To develop reading skills and techniques for the exam including skimming and scanning texts at high speed, reading for detail, and reading for gist
- To develop writing strategies such as critical analysis, evaluation and giving opinion
- To increase your vocabulary for a range of situations including academic vocabulary for writing Part 1 and 2
- To improve and develop your speaking fluency, accuracy, pronunciation and confidence to succeed in the exam
- To develop and practise English grammar and gain confidence when using it in writing and in speaking
- To learn self-study techniques to help you study independently outside the classroom

## Included in your fees:

- Regular test practice that reflects real-life exam atmosphere
- All materials, including materials created by our experienced teachers
- Outside the classroom you can use our e-learning platform for extra practice. This starts from your enrolment date and runs for your entire course, plus 3 months after you leave us
- A certificate of completion

## Academic IELTS Exam Preparation Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
12.45 - 16.00 (break 14.15 - 14.30)	✓		✓		✓

3 taught hours per day, 3 days a week

## Academic IELTS Exam Preparation Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
9 - 12.15 (break 10.45 - 11.00)	✓	✓	✓	✓	✓
12.45 - 16.00 (break 14.15 - 14.30)	✓		✓		✓

24 taught hours per week

# OET (Occupational English Test) Exam Preparation



## Summary

### West London English School: Premium Preparation Provider

WLES are proud to be an official OET Premium Preparation Course Provider. Our courses are specifically designed by our fully qualified and experienced OET team to help you achieve the best possible result in the OET exam.

Our class sizes are kept to a maximum of 8 students per class, ensuring you receive a good amount of support from our expert teachers. In addition to studying in class, you will also receive a number of tasks to complete at home.

### Is the OET the right exam for you?

The Occupational English Test (OET) is a test of English for healthcare professionals which is used in the UK, Australia, New Zealand, Singapore and Dubai among others to assess the Medical English skills of medical professionals, including doctors, nurses, midwives and vets.

### As of November 2019, the OET is accepted in the UK by:

- General Medical Council
- Nursing and Midwifery Council
- Royal College of Veterinary Surgeons.

Healthcare professionals require a Grade B in the OET to work in the UK. Grade B is an advanced level of English, equivalent to IELTS band 7 and C1 in the Common European Framework of Reference for Languages (CEFR).

### Key Facts

- Minimum English level: B2
- Minimum age: 18
- Average age: 30
- Minimum course length: 1 week
- Average class size: 5 (maximum 8)

\*subject to availability

# OET (Occupational English Test) Exam Preparation

## Course Objectives

- To learn and use listening techniques such as listening for gist, detail, purpose and opinion for the listening sub-test
- To develop reading skills and techniques for the exam including skimming and scanning texts at high speed, reading for detail, and reading for gist
- To develop letter-writing strategies and exam strategies such as select, organise, transform for the writing sub-test
- To learn techniques for the speaking sub-test and to improve and develop your fluency, accuracy, pronunciation and confidence to succeed in the exam
- To develop and practise advanced English grammar and gain confidence when using it, particularly for the writing sub-test

## Included in your fees:

- Strategies to help you complete the four exam papers
- Daily homework and feedback
- Speaking practice with an OET exam interlocutor
- Complete mock exams in exam conditions with feedback
- All materials and resources

## OET Exam Preparation Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
13.00 - 16.30 (break 14.30 - 15.00)	✓	✓	✓	✓	✓

15 taught hours per week, 5 days per week



# Cambridge Exam Preparation: B2 First, C1 Advanced, C2 Proficiency\*



## Summary

### The Cambridge Exams are right for you if:

- you want to study in higher education e.g. university
- you need a certificate to prove your level of English
- you want to improve your general English level

This course has been designed to fully prepare you for the B2 First, C1 Advanced or C2 Proficiency test to achieve your best possible result. The tests are very similar but, because they are at different levels, we have separate classes. The strategies and techniques you will learn are intended to help you get the score you need in each part of the test.

### The five parts of the test are:

- |                  |             |
|------------------|-------------|
| ■ Use of English | ■ Listening |
| ■ Reading        | ■ Speaking  |
| ■ Writing        |             |

Our Academic Team select a coursebook which has a variety of interactive and appropriate preparation materials, past exam papers and a range of homework exercises to give you sufficient practice and confidence in the exam.

### Examples of techniques you will learn are:

- listening techniques such as listening for gist, detail, note-taking and comprehension
- Skimming and scanning texts at high speed
- Writing for a range of formal and informal situations

### Key Facts

- Minimum English level: B2
- Minimum age: 16
- Average age: 25-30
- Minimum course length: 1 week
- Start date: any Monday
- Average class size: 5 (maximum 12)

\*subject to availability

# Cambridge Exam Preparation: B2 First, C1 Advanced, C2 Proficiency\*

## Course Objectives

- To gain skills and techniques which will help you to pass all parts of the exam
- To increase your vocabulary for a range of situations to help with speaking and writing
- To improve and develop your speaking fluency, accuracy, pronunciation and confidence to succeed in the exam
- To develop and practise English grammar and gain confidence when using it in writing and in speaking
- To learn self-study techniques to help you study independently outside the classroom

## Included in your fees:

- Regular test practice that reflects the real-life exam atmosphere
- A coursebook and workbook (for an additional reduced fee of £20)
- Outside the classroom you can use our e-learning platform for extra practice. This starts from your enrolment date and runs for your entire course, plus 3 months after you leave us

## Afternoon Exam Preparation Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
12.45 - 15.15 (break 14.00 - 14.10)	✓		✓		✓

2 hours 25 minutes taught hours per day, 3 days a week

## Evening Exam Preparation Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
18.00 - 20.00 (no break)	✓		✓		✓

6 taught hours per week, 3 days per week

# Business English



## Summary

Communicating effectively in the workplace can be a challenge, which is why our Business English course has been specifically designed to help you interact with clients and colleagues successfully and professionally while using and understanding business vocabulary.

The classes are for anyone that wants to improve their knowledge in business skills as well as gain more confidence in workplace situations such as giving presentations, negotiating and attending meetings. If you want to learn more about the business world to help you succeed at work, this is the course for you.

As the maximum size of the class is 6, the teacher designs the lessons specifically around the precise needs of the group. The class is based on a communicative approach, incorporating grammar, vocabulary and pronunciation into speaking, listening, writing and reading.



- Key Facts**
- Minimum English level: B2
- Minimum age: 18
- Average age: 25-40
- Minimum course length: 1 week
- Start date: any Saturday
- Average class size: 5 (maximum 6)

\*subject to availability

# Business English

## Course Objectives

- To increase your confidence and fluency when communicating
- To help you understand and respond to real-life situations
- To help you modify your language for different levels of formality and work situations
- To learn techniques and skills in topics such as negotiating, presentation giving, telephone communication, interviews, meetings, networking and written communication
- To improve, develop and practise English grammar and gain confidence when using it in writing and in speaking

## Included in your fees:

- A needs analysis to ensure your teacher knows what you want and need
- Regular progress exercises and progress reports
- Outside the classroom you can use our e-learning platform for extra practice. This starts from your enrolment date and runs for your entire course, plus 3 months after you leave us
- Stimulating resources including authentic materials such as journals, videos and podcasts to help develop your skills for all your business needs
- A certificate of completion



# English Conversation class

We know that when speaking another language, it is important to be understood and to sound as natural and fluent as possible. Our conversation classes are designed to help you achieve this with a focus on accuracy, fluency and pronunciation whilst also increasing your vocabulary.

The classes are for anyone who wants to improve their speaking and communication skills. The classes focus on a mix of social and professional situations.

Topics include practical skills like preparing for an interview, how to agree and disagree, giving and responding to opinions, being discrete, idioms, informal everyday language, practicing pronunciation, making suggestions and negotiating.

## Trinity exam classes

We fully prepare you for the Trinity exams so that you can achieve your target score. Our teachers design the classes to provide you with the essential preparation and practice you need to succeed, with exam strategies and techniques to help you pass each part of the test.

There are different Trinity exams you can take, all of which we can help you fully prepare for, so you can go into the exam with confidence. To see which exam you need, check below.

### The B1 SELT – GESE Grade 5 is right for you if:

- you need to pass a Secure English Language Test (SELT) for **Indefinite Leave to Remain (to settle) or British Citizenship**

This is a 10-minute speaking and listening test. You will get your result on the day and your certificate within 7 days.

### The B1 SELT – ISE I is right for you if:

- you need to pass a Secure English Language Test (SELT) for a **Tier 2 (General) visa or Tier 4 (General) Student visa**
- you are a **private hire driver** and need to renew your taxi licence (TfL)

This test lasts 1 day and tests reading, writing, speaking and listening. You will get your certificate within 21 days.

### The B2 SELT – ISE II is right for you if:

- you need to pass a Secure English Language Test (SELT) for a **Tier 2 (Minister of Religion) visa, Tier 4 (General) Student visa, an Innovator visa or Start-up visa.**

This test lasts 1 day and tests reading, writing, speaking and listening. You will get your certificate within 21 days.

# Medical English

If you work in the medical field, or are studying to be a healthcare professional, our Medical English course should benefit you. This course is designed to help you improve your English language skills in a wide variety of medical contexts.

Working in the medical field, you will need to interact with a variety of people, such as patients, families and colleagues and in a variety of contexts, such as explaining conditions, reassuring and delivering results.

Class activities are based around real case scenarios that you will have to deal with in your professional life. They are designed to give you the skills, experience and confidence needed to succeed.

## Who is this course for?

The course is for healthcare professionals or university students who would like to improve their English and medical knowledge. Your level must be B1+ before you can join the course.

## Private tuition

If you want a course designed exactly around what you need and want, private tuition may be right for you.

Maybe you would like extra help with General English, pronunciation, a specific exam or a job interview. Private tuition is so specific that you can work on any skills you need. The topics and skills covered in the lesson can be decided by you or suggested by your teacher.

Based on your needs and wants, your teacher will design a course plan with you to develop a personal program to develop the exact skills you need, at a pace appropriate to you.

### There are two options for private tuition:

#### 1 to 1 lessons:

A class with just you and the teacher. Open to any level of English.

#### Small group:

A class with you and up to 3 other students. Open to any level of English but you must all be a similar level with a similar goal (e.g. to pass the IELTS exam).

# Junior Summer School



## Summary

### West London English School International Summer School: An English and Culture Course for 12-17 year olds.

Our summer school is an action-packed learning adventure for young learners, which gives them the best chance to have **fun** and **learn** during their time in London. This course is a perfect combination of communicative English lessons with cultural activities and excursions to create an exciting and unforgettable summer by experiencing British life and making new international friendships.

The programme has been developed to allow students to use their current language skills, imagination and creativity in project work, class discussions and fun activities. Students will learn and practise new language in a dynamic way through music, video, visuals and technology.

### Ealing: the best area to study and explore

Ealing is the perfect place for international students. It is easy to get around, with lots to see and do. For instance, we have a large shopping centre and a huge park just behind our school!

WLES is only 30 minutes from Central London; rich in history, culture, sport, music and with an exciting international atmosphere.

#### Key Facts

- English level: A1-C2\*
- Age: 12-17
- Average age: 14/15
- Course length: 1-12 weeks
- Start date: any Monday from 15th June-4th Sept
- Average class size: 8 (maximum 14)

\*subject to availability

# Junior Summer School

## Course Objectives

- To develop and improve communication skills, especially fluency and pronunciation
- To practise listening skills to help understand and respond to real-life situations
- To build confidence when using English
- Nurture creativity and imagination
- To increase vocabulary in a wide range of topics such as holidays, sport, technology, nature, food and drink, transport etc.
- To improve, develop and practise English grammar and gain confidence when using it in writing and in speaking
- To develop reading and writing skills for everyday use
- To learn self-study techniques to develop continuous improvement and love of English

## Included in your fees:

- 15 hours of General English per week (3 hours each morning)
- 5 afternoon trips per week (depending on the course you choose)
- Optional excursions available at weekends
- Course materials
- A language placement test
- A certificate of completion
- Access to Wi-Fi
- Safeguarding and monitoring
- A Group Leader (if you don't already have one)
- Access to our e-learning system. This starts from your enrolment date and runs for your entire course, plus 3 months after you leave us.
- A certificate of completion

# Accommodation



**There are two types of accommodation available for international students:**

## PRIVATE/RESIDENTIAL

**You can simply rent a room within a private home with minimal supervision from the host or family.**

The student will share a residential house or apartment with other students or professionals. There may be between 2 and 10 people, depending on the size of the accommodation. All facilities, including kitchens, bathrooms and washing machines, are shared.

- Single rooms from £100-£190 per week
- Twin/Double rooms from £80- £120 per person per week.

## HOST FAMILY

**Alternatively, if students prefer, they may choose homestay accommodation can range from a completely immersive family experience, to a very basic room rental.**

In the immersive family experience, the student lives, eats, and shares most of their time in the UK with the host and their family. For family events such as eating out, visits to amusement parks, and travel, the student may be expected to pay for some of the costs (e.g. tickets, parking, petrol, travel expenses, etc.). The student is also invited to participate in holiday festivities (Easter, Christmas, etc.) and family events (weddings, birthdays, etc.).

# Accommodation

Food Provided	Twin/Double	Single	Superior Single/ Double
None (Cooking Facilities Only) Self Catering	£85-£95	£140-£200	£210-£250
Breakfast Only Bed & Breakfast	£90-£120	£150-£220	£230-£260
Breakfast & Dinner Half Board	£140-£180	£160-£230	£240-£280
Breakfast, Packed Lunch, Dinner Full Board	£150-£195	£170-£240	£250-£290
<b>Accommodation for under 18s</b>			
Breakfast, Packed Lunch, Dinner	£260	Full Board	

A twin/double room is usually for two students to share.  
The room price guide is per person, per week.

## BOOK ACCOMMODATION

To book a room, please complete our online application form.

You must pay an administration fee of £75. Once you have paid, you will receive a confirmation by email with the details of the accommodation. You must confirm your arrival approximately one week before arriving in the UK.

**For more information or assistance please email [info@wles.net](mailto:info@wles.net)  
or call +44(0)20 857 99661**

## TRANSPORT COST

Most of the accommodation is available within a short bus journey from our school. The average cost of travel from accommodation to the school is £2.00 per journey (by bus).

**For costs from accommodation that is further away from the campus, or additional information, please see [tfl.gov.uk](http://tfl.gov.uk)**

# Level Descriptors

West London English School level	Common European Framework (CEFR )	CEFR Summary	IELTS Level
Beginner / Elementary	A1 - Breakthrough	<p>A basic ability to communicate and exchange information in a simple way.</p> <p><i>Example: CAN ask simple questions about a menu and understand simple answers.</i></p>	
Pre-Intermediate	A2 Waystage	<p>An ability to deal with simple, straightforward information and begin to express yourself in familiar contexts.</p> <p><i>Example: CAN take part in a routine conversation on simple predictable topics.</i></p>	
Intermediate	B1 Threshold	<p>The ability to express yourself in a limited way in familiar situations and to deal in a general way with non-routine information.</p> <p><i>Example: CAN ask to open an account at a bank, provided that the procedure is straightforward.</i></p>	4.0-5.0
Intermediate to Upper-Intermediate	B1+ Threshold	<p>The ability to express oneself in a controlled way in familiar situations and to deal in a general way with unfamiliar information.</p> <p><i>Example: CAN ask to open an account at a bank, provided that the procedure is straightforward.</i></p>	4.0-5.5
Upper-Intermediate	B2 Vantage	<p>The capacity to achieve most goals and express yourself on a range of topics.</p> <p><i>Example: CAN show visitors around and give a detailed description of a place.</i></p>	5.0-6.5
Advanced	C1 Effective Operational Proficiency	<p>The ability to communicate with the emphasis on how well it is done, in terms of appropriacy, sensitivity and the capacity to deal with unfamiliar topics.</p> <p><i>Example: CAN deal with hostile questioning confidently. CAN get and hold onto his/her turn to speak.</i></p>	6.5-8.0
Proficiency	C2 Mastery	<p>The capacity to deal with material which is academic or cognitively demanding, and to use language to good effect at a level of performance which may in certain respects be more advanced than that of an average native speaker.</p> <p><i>Example: CAN scan texts for relevant information, and grasp main topic of text, reading almost as quickly as a native speaker.</i></p>	8.0-9.0

# Welfare



At West London English School, we prioritise the safeguarding of our students, both inside and outside of the classroom, and we take pride in our caring and supportive environment. The student is at the heart of everything we do and we want our students to feel listened to and treated as individuals. We have appropriate and efficient welfare systems and it is our first priority to ensure our students and group leaders are safe, happy and comfortable.

On the **social programme**, our staff ratio is on average 1:8, with our maximum being 1:10. In the classroom, the average is 1:12 with the maximum being 1:16.

Our staff are well-qualified and experienced, and have all been trained in child protection and safeguarding with police suitability checks in place as a condition of their employment.

There is **on-site supervision** for all students from 8.30am-7.30pm. Outside of these hours, all students have access to the **24-hour emergency contact number**. We have first-aid trained staff on site between 8.30am-7.30pm as well. We also provide details of local doctors' surgeries and the local hospital if more specialist medical attention is required.

From the moment a student arrives, there is always a member of staff they can talk to and a clear point of contact for all welfare issues. As part of their course, usually on the first day, all students under 18 receive a briefing on staying safe whilst at WLÉS. Under-18 students also have weekly meetings with the **Welfare Officer**, or their group leader if arriving with a group, to ensure any issues are solved as quickly and efficiently as possible.

We strongly recommend that you take out **travel insurance** at the time of booking your trip as cover will begin for pre-departure cancellation from the date accepted for cover. This will, therefore, provide cover if the trip has to be cancelled for an insured reason such as illness or serious accident preventing travel.

# Find Out More



## Enrolment Procedures

### For EU students\*

You can register for a course in person at the school or by contacting us through our website or email.

1. **Take the test** for us to know your level of English. Please complete our placement test on our website or in person at the school. This helps our academic management know which class is right for you.
2. **Attend a free trial class** - After you have done the placement test, you will be given a free trial class to meet the teachers, the other students and to see the quality of our classes.
3. **Enroll** - Fill in the online application form to provide us with your details (including any immigration related documents if applicable);
4. Email a copy of your passport to **admissions@wles.net**
5. **Make a payment** of course fees.

If you have any further questions, please don't hesitate to come in or to send us an email to [info@wles.net](mailto:info@wles.net).

\* assuming a brexit transition period until January 2021

# Find Out More

## Enrolment Procedures

### For non-EU students/visas

If you are from outside the EU, you will need a Student Visitor Visa, which allows you to study on an English course for up to a maximum of 11 months.

#### You should:

1. **Take the test** for us to know your level of English. Please complete our placement test on our website. This helps our academic management know which class is right for you
2. Choose your course and dates of study
3. Complete the application form and provide us with a copy of your passport (by email)
4. Make payment for the required fees
5. **Start your Visa application**
6. Send the booking confirmation letter we give you to your embassy, together with any other documents they request (this is normally done on the date of appointment given to you on a successful Visa application)
7. Provide us with a copy of your visa, once it has been issued.

If your visa request is refused, you will be entitled to a refund of your course fees, minus an administration fee of £250.

This is a brief description of the whole process but we will guide you and keep in regular contact with you.

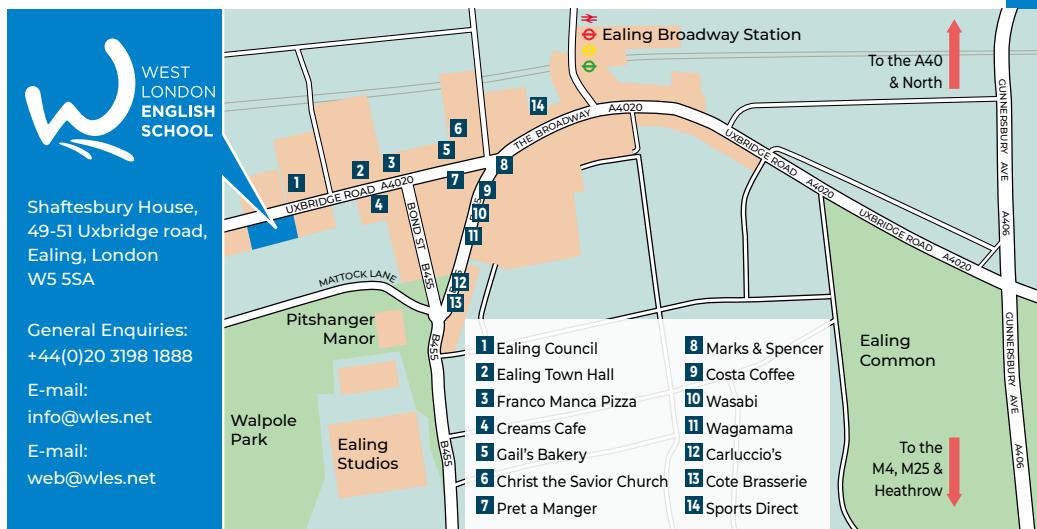
Please visit the <https://www.gov.uk/study-visit-visa> website for more information on studying in the UK.

### Basic T&Cs

- Full payment is required for all bookings. Payment plans are available on request for bookings of 12 weeks or more.
- In the event of cancellation, the student will be entitled to a refund of any outstanding balance after an admin fee of £250 for Visa application students and £150 for non-Visa and any fees for lessons provided (as stated on our price lists) have been deducted. If a student cancels part of the way through the week, the full price for the week will be charged.
- Exam preparation courses do not include external examination fees (usually £50-£200). Social programme fees (up to £30 per event) are not included.

If you have any further questions, please don't hesitate to come in or to send us an email to [info@wles.net](mailto:info@wles.net).

# Getting to WLES



## By Plane

There are direct flights to all London airports from all major European cities and from most countries.

Heathrow airport is 23 minutes direct from Ealing Broadway station by train.

London airports: Heathrow (the closest to WLES), Gatwick, Luton, Stansted and London City.

## By Train

Our school is just a 10-minute walk from Ealing Broadway station. Ealing Broadway has trains that run every 10 minutes direct to Paddington station in Central London and 23 minutes to Heathrow Airport.

We are also a 10-minute walk away from West Ealing station and 20 minutes from Ealing Common station.

## By Tube

Ealing Broadway is on the Central Line, and runs direct to stations such as Notting Hill and Oxford Circus.

It is also on the Circle and District Line to stations such as Earl's Court and Victoria.

## By Car or Coach

The major London coach station is Victoria, which is 40 minutes from Ealing Broadway station by tube using the District Line.

You can travel from London by car to all major UK cities such as Bath, Liverpool and Manchester within 4 hours.

Car parks are available in Ealing, near the school.

# Booking Notes

# List of Irregular Verbs

Infinitive	Simple Past	Past Participle
to be	was	been
to become	became	become
to begin	began	begun
to bend	bent	bent
to bite	bit	bitten
to blow	blew	blown
to break	broke	broken
to bring	brought	brought
to build	built	built
to burn	burnt/burned	burnt/burned
to buy	bought	bought
to catch	caught	caught
to choose	chose	chosen
to come	came	come
to cost	cost	cost
to cut	cut	cut
to deal	dealt	dealt
to dig	dug	dug
to do	did	done
to draw	drew	drawn
to dream	dreamt/dreamed	dreamt/dreamed
to drink	drank	drunk
to drive	drove	driven
to eat	ate	eaten
to fall	fell	fallen
to feed	fed	fed
to feel	felt	felt
to fight	fought	fought
to find	found	found
to fly	flew	flown
to forget	forgot	forgotten
to freeze	froze	frozen
to get	got	got
to give	gave	given
to go	went	gone
to grow	grew	grown
to have (got)	had	had
to hear	heard	heard
to hide	hid	hid
to hit	hit	hit
to hold	held	held
to hurt	hurt	hurt
to keep	kept	kept

# List of Irregular Verbs

Infinitive	Simple Past	Past Participle
to know	knew	known
to lay	laid	laid
to lead	led	led
to learn	learnt/learned	learnt/learned
to leave	left	left
to let	let	let
to lie	lay	lain
to lose	lost	lost
to make	made	made
to mean	meant	meant
to meet	met	met
to pay	paid	paid
to prove	proved	proved/proven
to put	put	put
to read	read	read
to ride	rode	ridden
to ring	rang	rung
to run	ran	run
to say	said	said
to see	saw	seen
to sell	sold	sold
to send	sent	sent
to shoot	shot	shot
to show	showed	showed/shown
to shut	shut	shut
to sing	sang	sung
to sit	sat	sat
to sleep	slept	slept
to speak	spoke	spoken
to spend	spent	spent
to stand	stood	stood
to steal	stole	stolen
to stick	stuck	stuck
to swear	swore	sworn
to swim	swam	swum
to take	took	taken
to teach	taught	taught
to tell	told	told
to think	thought	thought
to throw	threw	thrown
to understand	understood	understood
to wear	wore	worn
to win	won	won
to write	wrote	written



- General English
- Conversation classes
- Business English
- IELTS preparation
- OET preparation
- Cambridge exam preparation
- Trinity exam preparation
- Junior summer school
- Medical English
- Private tuition

Telephone  
+44(0)20 3198 1888

E-mail:  
[info@wles.net](mailto:info@wles.net)

Shaftesbury House, 49-51 Uxbridge Road, Ealing, London W5 5SA

[wles.net](http://wles.net)



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