



Welcome to our school!

Airport Transfers

Your inbound airport transfer will be confirmed by email, either directly from us or from your booking agency. On arrival at Cape Town International airport, look out for our driver who will be waiting just after baggage claim with a Cape Studies signboard. You will be taken to your accommodation. Please note that, should your flight be delayed by more than an hour, our driver will not be able to wait. In this instance, please call him on arrival and he will let you know whether he can return to collect you or whether you should take a taxi. Please keep your taxi receipt and give it to Simone on your first day of school so we can refund you. The taxi should not cost more than R 300. To organise your return transfer, please speak to Simone the week of your departure.

South African cell phone number

Keep in mind roaming is expensive. You can buy - under presentation of your passport - a local simcard at the airport.

Welcome file

Upon your arrival at the airport, you will receive a welcome pack. This pack contains a map, a placement test and some brochures. We advise students to arrive at the school at 8 am on their first day.

Welcome talk at the school

New students will be asked to take a seat in the lounge and our Director of Studies will welcome you and give a talk about the school's facilities, the timetable and structure of your lessons. Simone, our receptionist, will chat to you about the different activities the school has to offer.

Placement Test

There is no time limit to complete your test but the usage of a dictionary is not allowed. Once you have completed your test, you will be interviewed by one of our friendly teachers to assess your language skills. This is very informal so no need to panic or be nervous. You will then be placed at the correct level based on your grammar and oral performance.

Public Holidays 2015

New Year's Day Thursday 1 January - Human Rights Day Saturday 21 March - Good Friday 03 April - Easter Monday 6 April - Freedom Day Monday 27 April - Workers Day Friday 1 May - Youth Day Tuesday 16 June - National Women's Day Monday 10 August - Heritage Day Thursday 24 September - Day of Reconciliation Wednesday 16 December
In South Africa when a public holiday falls on a Sunday, the following Monday is declared a public holiday. On these days the school will close at 1 pm. Group classes will be cancelled but private lessons will be made up on another day. School will be closed during the Christmas holidays from 19th of December 2014 till 5th of January 2015.

Lessons

All group classes start at 09h00. If you have booked a General course, your class will end at 12h50. If you have booked an Intensive course, your class will end at 15h20. Private lessons will take place at 08h00 from the following day.

Each lesson is 50 minutes - max. 8 students / class - Material fee of € 50 needs to be paid in Cape Town. Please note: all courses (except Cambridge Program) start every Monday (except on Public Holidays).

You are also encouraged to use **SKYPE**. Download it at www.skype.com and enjoy free phone calls with your family and friends at home. We have free wifi at the school.

Timetable

Time	Monday	Tuesday	Wednesday	Thursday	Friday
08h00-08h50	Private Lesson	Private Lesson	Private Lesson	Private Lesson	Private Lesson
09h00-09h50	Grammar	Grammar	Grammar	Grammar	Grammar
10h00-10h50	Grammar	Grammar	Grammar	Grammar	Grammar
11h00-11h50	Skills	Skills	Skills	Skills	Skills
12h00-12h50	Skills	Skills	Skills	Skills	Skills
12h50-13h30	Lunch	Lunch	Lunch	Lunch	Lunch
13h30-14h20	Conversation/Business English or Exam Preparation	Conversation/Business English or Exam Preparation	Conversation/Business English or Exam Preparation	Conversation/Business English or Exam Preparation	Conversation/Business English or Exam Preparation
14h30-15h20	Conversation/Business English or Exam Preparation	Conversation/Business English or Exam Preparation	Conversation/Business English or Exam Preparation	Conversation/Business English or Exam Preparation	Conversation/Business English or Exam Preparation
15h30-16h20	Private Lesson	Private Lesson	Private Lesson	Private Lesson	Private Lesson



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